

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
5	01/28/19	Open	Action	01/23/19

Subject: Travel Outside the United States for Henry Li, General Manager/CEO

ISSUE

Whether or not to authorize travel outside the United States for Henry Li, General Manager/CEO, to represent Sacramento's transportation industry to assist the Mayor of Sacramento to lead a regional trade mission to China focused on smart cities.

RECOMMENDED ACTION

Adopt Resolution No. 19-01-____, Authorizing Travel Outside the United State for Henry Li, General Manager/CEO, to Represent Sacramento's Transportation Industry to Assist the Mayor of Sacramento to Lead a Regional Trade Mission to China Focused on Smart Cities.

FISCAL IMPACT

Budgeted:		This FY:	\$	2,950.00
Budget Source:	Operating	Next FY:	\$	
Funding Source:	Local	Annualized:	\$	
Cost Cntr/GL Acct(s) or Capital Project #:	Cost Center 11 GL 690022, 690005	Total Amount:	\$	2,950.00
Total Budget:	\$ 2,950.00			

*The budget is very reasonable, and similar to the cost of trips within the United States.

DISCUSSION

SacRT's General Manager/CEO, Henry Li, has been invited to participate in the 2019 regional trade mission to China from March 27 - April 4, 2019 (Attachment 1).

The trade mission is focused on building bridges between Sacramento and Smart City partners in China. The Mayor of Sacramento has strongly encouraged SacRT to participate and has recruited a robust delegation comprised of business officials, community leaders, elected officials and other stakeholders to attend. Mr. Li will help build and strengthen relationships as both the General Manager/CEO of SacRT and the Vice Chair of the Sacramento Asian Chamber of Commerce. The Asian Chamber is graciously contributing \$4,000 toward Mr. Li's trip costs.

SacRT strives to benefit from participation on the trade mission by:

- Looking for potential investment/funding opportunities
- Briefings on Smart Mobility options such as autonomous and electric vehicles

Approved:

Presented:

Final 01/24/19

Internal Accountability Auditor

Special Assistant, Office of the General Manager/CEO

J:\Board Meeting Documents\2019\02 January 28, 2019\Travel Outside United States - Li China.docm

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Subject: Travel Outside the United States for Henry Li, General Manager/CEO

- Building direct relationships and network between Sacramento and Smart City Partners in China
- Attending meeting with counterparts in China to learn the best practices of transit industry
- Learn about the latest advancement in technology that affect transportation and the future of mobility
- Meetings with officials, business owners and transit riders
- Examine opportunities for partnerships and collaborations
- Learn from transit peers about experiences with new technologies and how they are re-envisioning mobility

Pursuant to Title IX of the SacRT Administrative Code - Travel Authorization, travel outside the United States must be approved by the Board in advance.

The travel request covers the cost of the program, but does not cover any costs associated with the personal day in Hong Kong.

Staff recommends approval for Henry Li, General Manager/CEO to travel to China as part of the Building Bridges trade delegation from March 27 - April 4, 2019.

Attachment 1

Cindy Brooks - Fwd: Special Invitation: Mayoral Trade Delegation to China

From: Christopher Flores <cflores@sacrt.com>
To: Cindy Brooks
Date: 1/22/2019 4:03 PM
Subject: Fwd: Special Invitation: Mayoral Trade Delegation to China
Attachments: China Trip 2019.pdf

Sent from my iPad

Begin forwarded message:

From: "Darrell Steinberg" <DSteinberg@cityofsacramento.org>
Date: January 22, 2019 at 4:00:04 PM PST
To: "Henry Li" <HLi@sacrt.com>
Cc: "Christopher Flores" <CFlores@sacrt.com>, "Kelly F. Rivas" <kfrivas@cityofsacramento.org>, "Louis Stewart" <LStewart@cityofsacramento.org>, "Sarah Stewart" <sstewart@pairpointgroup.com>
Subject: Special Invitation: Mayoral Trade Delegation to China

Dear Mr. Li,

I wanted to make sure you received my invitation for our upcoming trade delegation trip to China this Spring.

As the head of Sacramento Regional Transit and a valued community leader, I would greatly appreciate your presence during our visit to China.

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The meaning of this old Chinese proverb is not lost on any of us in today's rapidly changing global economy and political climate; we cannot achieve anything great alone, it is done through teamwork. Working together opens up new opportunities and the possibilities are endless when the Sacramento region works together. You

have a been an essential team member and partner since joining SacRT and I want you to be a part of our team for a special delegation to China from March 27 – April 4, 2019.

The details are included in the attached flier. To reserve your place or to learn more about the Building Bridges trade delegation please contact Sarah Stewart at [\(916\) 607-0419](tel:916607-0419) or SStewart@SacCAusa.com.

Sincerely,

Mayor Darrell Steinberg

City of Sacramento

Mayor Steinberg leads Sacramento delegation to China
Building Bridges Trade Mission
March 27 - April 4 2019



Building Bridges between Sacramento and Smart City Partners in China

WHAT: Building Bridges is a Sacramento regional trade mission to China led by Mayor Steinberg in an 8-day, 3-city itinerary in **Beijing, Chongqing, Guangzhou** plus a personal day in **Hong Kong**. The objectives of the trade mission are:

- Build direct relationships and network between Sacramento and Smart City partners in China.
- Promote your company, projects, and products for these innovative areas of opportunity:
 - Smart Mobility– Autonomous Vehicles, electric
 - Smart Food – Agriculture and Food Safety
 - Smart Health – Biotech
 - Smart Power – Clean Energy
 - Smart Infrastructure – Smart City Grid, 5G
- Opportunities to network and promote your company, projects and products.
- Mayor Steinberg will lead signing sessions, including multiple agreements at the US Embassy in Beijing, an Autonomous Vehicle agreement in Chongqing and Friendly City proclamations.

WHO: As an influential Sacramento executive, you are invited to join the Mayor’s Building Bridges Delegation which will consist of representatives from the private and public sector.

WHEN: March 27 - April 4, 2019

COST: \$6,000 INCLUDES: 3-city **Building Bridges** program, all *domestic* China travel including 5-star hotels and all meals in Beijing, Chongqing, and Guangzhou.

International airfare, Hong Kong accommodations and alcohol are not included.

WHY NOW? The door remains open for US cities, states and businesses to establish mutually beneficial commercial relationships with their counterparts in China. Despite the rhetoric, now is the ideal time to build long-term relationships. **Building Bridges** is inspired by the perspective that **“In the midst of chaos, there is also opportunity.”**

To reserve your place or learn more about **Building Bridges**, please contact:

Sarah Stewart (916) 607-0419 sStewart@SacCAUSA.com

RESOLUTION NO. 19-01-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 28, 2019

AUTHORIZING TRAVEL OUTSIDE THE UNITED STATE FOR HENRY LI, GENERAL MANGER/CEO, TO REPRESENT SACRAMENTO'S TRANSPORTATION INDUSTRY TO ASSIST THE MAYOR OF SACRAMENTO TO LEAD A REGIONAL TRADE MISSION TO CHINA FOCUSED ON SMART CITIES

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, travel outside the United States by Henry Li, for the purpose set out in the attached Travel Request form will serve a Regional Transit business purpose and is hereby approved in accordance with Section 9.211 of Title IX of the Regional Transit Administrative Code.

THAT, the Chair is hereby authorized to sign the attached Travel Request form.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary

Sacramento Regional Transit District
Request For Travel

1. Originating Department: General Manager/CEO

Purpose: (Description) Represent Sacramento's Transportation Industry to Assist the Mayor of Sacramento to Lead a Regional Trade Mission to China Focused on Smart Cities

2. Function to Attend: Regional Trade Mission to China
 (Title of seminar, conference, peer review, etc.)

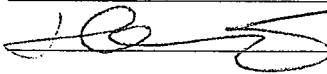
3. Destination: In U.S.: _____
 (Location)
 Outside U.S.: Beijing, Chongquig, Guangzhou, Hong Kong
 (Location)

4. Dates: a) Travel Mar-27-2019 (Wed) to Apr-04-2019 (Thu)
 b) Meeting Mar-27-2019 (Wed) to Apr-04-2019 (Thu)

5. Estimated Trip Costs:

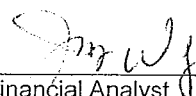
Summary of Costs	Meals	Lodging	Transportation	Other Expenses	Total Costs
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,950.00	\$ 2,950.00

6. Travel Advance: Based on estimated of total costs (above) \$ 2,950.00 x 90% = \$ 2,655.00

7. Person Attending: Name Henry Li
 Signature  Date 1/22/19

(Signature of person requesting travel authorization constitutes declaration that personal business or other non-District purpose pursued on trip, if any, shall not interfere with scheduled meeting or other purpose of District travel.)

8. General Ledger Number: 690022/690005-11

9. Funds budgeted and unencumbered:  1/23/19
 Financial Analyst Date

10. Senior Staff Review: _____
 Senior Staff Member Date

11. Approval Required by: (check one)

- a. **Board** (travel outside of the U.S.)
- b. **Chair** (travel by Board Member, General Manager, or Chief Legal Counsel within the U.S. or any travel outside the U.S. that could not be anticipated in advance of a board meeting) or Vice Chair for Chair
- c. **General Manager** (budgeted and unbudgeted travel within the U.S. by staff)

Approval: _____
 Signature of Authorized Officer Date